

## Faculty Position Open

Mie University's Organization for International Education and Research

Date: August 14, 2025

With the reorganization of the former Center for International Education and Research into the Organization for International Education and Research as of April 2025, Mie University has strengthened its planning and implementation functions related to international strategy. In line with this policy, we are now inviting applications for the following faculty position. We welcome applications from individuals who are highly motivated to contribute to the comprehensive operations of the Organization.

### 1. Position Title and Number of Openings

Associate Professor, Senior Lecturer, or Assistant Professor – 1 position

### 2. Employment Status

Full-time (Fixed-term appointment until March 31, 2030)

### 3. Affiliation

Organization for International Education and Research, Mie University

### 4. Duties

- (1) Planning and management related to international strategy
- (2) Educational guidance for international students affiliated with the Organization for International Education and Research
- (3) Teaching international collaborative learning courses (including classes conducted in English)
- (4) Managing student exchange and short-term study programs with partner institutions (both inbound and outbound)
- (5) Providing academic and personal support for international students
- (6) Promoting international exchange activities, including the expansion of partner institutions and the strengthening of collaboration with overseas organizations, with a particular emphasis on the African region.
- (7) Other duties as assigned by the university

### 5. Qualifications

Applicants must meet all of the following conditions:

- (1) Possess a Master's degree or higher (including the equivalent degree obtained abroad), and have at least two years of teaching or research experience by the date of appointment (or be recognized as having equivalent qualifications). Enrollment in a doctoral program (doctoral course) may be counted as a part of the research experience.
- (2) Have experience in international exchange activities such as program planning/management, study abroad, overseas residency, or intercultural exchange
- (3) Have demonstrated excellence in education and/or research
- (4) Possess a high-level English proficiency as required by the Organization for International Education and Research

#### 6. Expected Start Date

As soon as possible on or after October 1, 2025

#### 7. Working Conditions

- (1) Working hours: Discretionary work system
- (2) Days off: Saturdays and Sundays
- (3) Holidays: National holidays and year-end/New Year holidays (December 29 to January 3)
- (4) Leave: Annual paid leave, special leave (including summer break), etc.
- (5) Salary: Annual salary based on Mie University's salary regulations\*
- (6) Allowances: Regional allowance, family allowance, housing allowance, commuting allowance, bonus payments
- (7) Insurance: Mutual Aid Association of the Ministry of Education, Culture, Sports, Science and Technology, and employment insurance

Other terms and conditions are governed by the Mie University employment regulations.

#### 8. Application Materials (to be submitted as PDF files on A4 size)

- (1) CV (using designated form) – 1 copy
- (2) List of research achievements – 1 copy
- (3) List of educational achievements – 1 copy
- (4) List of external funding obtained – 1 copy
- (5) List of social contribution activities – 1 copy
- (6) Up to 3 major publications (offprints or copies)
- (7) Summaries of the 3 major publications (approximately 600 words each) – 1 copy
- (8) Summary of major research and practical international exchange experience (in English, approx. 600 words, A4) – 1 copy
- (9) Statement of aspirations regarding education, research, and international activities at the

Organization (in English, approx. 600 words, A4) – 1 copy

Designated forms can be downloaded from the following website:

<https://www.mie-u.ac.jp/about/recruitment/#ank-teacher>

#### 9. Submission Method

Documents must be submitted online via NII FileSender.

Please contact the email address below with the subject line:

"Request to Submit Application via NII FileSender (Organization for International Education and Research)" at least one week before the application deadline.

You will receive the upload URL in response.

If no reply is received within three days, please contact the address again.

[Online Submission Contact]

E-mail: [kokusai@ab.mie-u.ac.jp](mailto:kokusai@ab.mie-u.ac.jp)

#### 10. Application Deadline

Must arrive by 17:00 on September 5, 2025 (JST)

#### 11. Selection Process

Candidates selected through document screening will be invited for an interview (including a presentation).

Travel and accommodation expenses for interviews must be borne by the applicant.

#### 12. Employer

President Masaaki Ito, Mie University

#### 13. Smoking Policy

Smoking is prohibited on university premises except in designated outdoor smoking areas.

#### 14. Other Information

(1) Personal information obtained through this recruitment process will be used solely for the purpose of selecting university staff and will not be disclosed or provided to third parties.

(2) Mie University welcomes applications from individuals with diverse backgrounds.

Mie University issued a Declaration on Diversity & Inclusion Promotion on December 27, 2022, and actively supports research and education through measures such as campus daycare

and research assistant placement. For details, see:

<https://www.mie-u.ac.jp/danjo/wlb/>

Mie University also promotes gender equality in accordance with the Basic Act for a Gender-Equal Society. In cases where candidates are deemed equal in terms of research, education, and social contribution, preference will be given to female candidates based on Article 8 of the Equal Employment Opportunity Act.

Given Mie University's strategic focus on educational, research, and human resource exchange with the African region, we particularly welcome applicants who have relevant experience in education and research conducted in Africa.

(3) \*Salaries will be paid in accordance with Mie University's annual salary regulations for faculty members.

For reference (calculation example): age 35, 4-year university graduate, 11 years of experience, no doctoral degree adjustment, non-resident for tax purposes, no tax treaty:

Assistant Professor: Net salary: ¥3,645,226 (Gross: ¥5,366,000)

Senior Lecturer: Net salary: ¥4,020,980 (Gross: ¥5,928,000)

Associate Professor: Net salary: ¥4,410,264 (Gross: ¥6,490,000)

## 15. Contact

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