Overseas Travel Notification 海外渡航届

Date(YYYY/DD/MM):
Dear Dean

Department:				
Graduate School:			Grade: (Master/Doctor	·)
Student ID No.:				
Name:				
Sex:	Male	•	Female	
Name of your				Seal ⊬ ∏

I submit the Overseas Travel Notification as follows.

Destination (country • region)									
Departure date from Japan	YY	YYY M!	M DD	Return date	to Japan	Japan		MM DD	
Name of the travel agency	Name of the company: Phone: Person in charge:								
Purpose of your travel	Private travel 1. Sightseeing 2. Temporary Return 3. Language Training Program (Name of the program:) 4. Others ())		
	Travel by University program etc.	ty 2. Exchange Program							
Overseas Travel Insurance	Insurance	company							
(*In the case of travel by university program etc., please fill in.)	Coverage type								
Schedule of your travel (You can attach itinerary instead of filling out this section.)	Date (YYYY/MM/DD)		Itinerary (**Please describe it briefly.)						
	/ /								
	/ /								
	/ /								
	/ /								
Emergency contacts	①In Japan *Except yourself	Address							
		Name		Re	elationship		Phone		
		E-mail							
	②Place to stay	Pla (hotel, organ	ace to stay nization, university etc.)						
		Address							
		Phone							
		E-mail							

[Important reminders]

- (1) Please fill out all of it for emergency.
- (2) In the case of a group tour, the representative has to attach the participants list.
- X The information you gave us should be used only for emergency.